

## CORPORATE SOCIAL RESPONSIBILITY POLICY STATEMENT

This Statement details how Handover HR Limited takes account of its economic, social and environmental impact in the way it operates as a business. We aim to bring our business values, purpose and approach into line with the needs of our clients, by demonstrating our commitment to Corporate Social Responsibility.

The elements of this Statement highlight our approach in dealing with the local community in an effort to reduce our environmental impact by reducing our energy, procurement, transport, water use and other business usage.

### Local community

The Directors will make sure that our work with the local community involves:

- Working with and supporting local and national charities
- Supporting local schools
- Undertaking voluntary business advisory services via professional bodies